

**IDAHO BOARD OF MASSAGE THERAPY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 7/18/2012**

**BOARD MEMBERS PRESENT:** Gayla Nickel - Chair  
Ione C Springer  
Paul J Weston  
Brooke E Barnes  
Linda A Chatburn

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Roger Hales, Administrative Attorney  
Joan Callahan, Legal Intern  
Cherie Simpson, Management Assistant  
Debbie Sexton, Technical Records Specialist II  
Helle Newton, Technical Records Specialist I

**OTHERS PRESENT:** Ann Beebe, Office of the Governor  
Amy Wernsing, Office of the Governor  
General Darrell Manning  
Brian Kane, Deputy Attorney General  
Suzanne Budge  
E.B. "Jr" Scholes  
Karen Khlaisithong  
Tony Smith, Benton Ellis and Associates  
Kris Ellis, Benton Ellis and Associates

The meeting was called to order at 1:00 PM MDT by Tana Cory.

**INTRODUCTIONS**

Ms. Cory thanked the Board members for serving on the Board and introduced the Bureau staff. Board members introduced themselves and gave a brief summary of their background and experience.

## **ROLE OF THE BOARD**

General Manning addressed the Board emphasizing that the purpose of the Board is to protect the public interest.

Ms. Springer joined the meeting at 1:20 p.m.

## **RULES**

Mr. Hales discussed the draft of the rules and advised the deadline to submit rules for the next legislative session is the third week of August. Discussion was held regarding exams, education and continuing education requirements. Mr. Weston was approached by two organizations which administer massage therapy exams regarding presenting information to the Board. Ms. Newton was directed to contact the organizations to schedule presentations by both entities at an upcoming Board meeting. Mr. Hales will present an updated draft of rules to the Board for review at the next scheduled meeting.

## **OPEN MEETING LAW**

Mr. Kane welcomed the Board to state service. He explained the Open Meeting Law and how the Board and Bureau must maintain the law.

## **ELECTION OF BOARD CHAIR**

Ms. Chatburn made a motion to nominate Ms. Nickel as Board Chair. It was seconded by Ms. Barnes. Motion carried.

## **CONTRACT**

Ms. Hall presented the master of the standard contract to the Board. Discussion was held regarding the estimated budget, indirect costs and fees for applications, licensing and renewals. The contract will be further reviewed at the next scheduled meeting.

## **NEXT MEETING**

The next meetings are scheduled for Monday, July 30, 2012 at 1:00 p.m. MDT; Wednesday, August 15, 2012 at 1:00 p.m. MDT; and Monday, August 20, 2012 at 1:00 p.m. MDT.

## ADJOURNMENT

It was moved by Ms. Barnes to adjourn the meeting at 4:35 p.m. It was seconded by Ms. Chatburn. Motion carried.

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Gayla Nickel, Chair

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Ione C Springer

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Tana Cory, Bureau Chief